



K.S. RANGASAMY COLLEGE OF ARTS AND SCIENCE
(Autonomous)

K.S.R Kalvi Nagar, Tiruchengode– 637 215
Namakkal DT, Tamil Nadu, India

INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting of IQAC for 2019-2020

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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE – 637 215**

CIRCULAR

Ref: KSRCAS/2019-2020/01

DATE: 21.06.2019


FROM: IQAC coordinator	TO: All committee members
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The meeting of Internal Quality Assurance Cell is scheduled on 24.06.2019 by 03.00 pm at Mini A/C hall. All the IQAC members are requested to attend the meeting.

Agenda:

1. Announcement of committees.
2. Roles and Responsibilities.
3. Plan of 2018-2019


21/6/19
IQAC coordinator


21/6/19
PRINCIPAL


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K. S. Rangasamy College of Arts & Science
(Autonomous)
TIRUCHENGODE - 637 215
Namakkal-Dt. Tamil Nadu, INDIA

**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE(AUTONOMOUS)
TIRUCHENGODE-637 215**

**Internal Quality Assurance Cell
Minutes of Meeting**


Date : 24. 06.2019

Venue : Mini A/C Hall

The Internal Quality Assurance Cell (IQAC) meeting was held on 24.06.2019, chaired by Dr.V.Radhakrishnan, Principal, KSRCAS and the following points were discussed;

- Announcement of committees members and approved
- Role and responsibilities are distributed to particular committees
- Preparation of Academic calendar
- Planned to apply for Autonomous Extension
- Increase the number of research publications
- Proposals for major and minor projects
- Proposals for financial assistance to conduct Workshops, Seminars and Conferences


IQAC coordinator


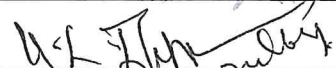

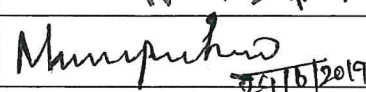
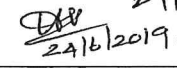
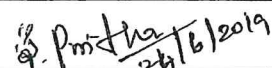
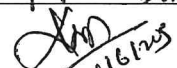
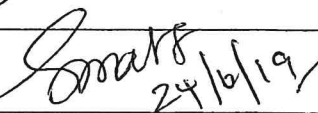
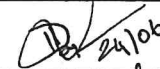
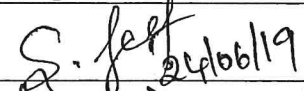
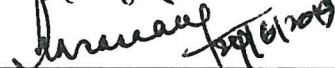
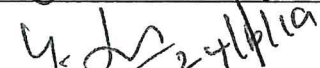
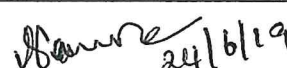
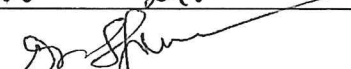
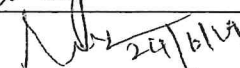
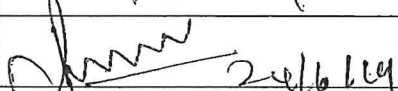
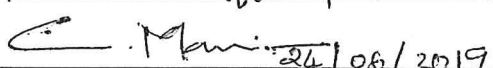
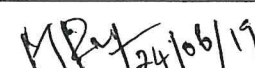
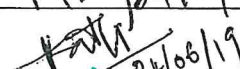

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K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE - 637 215
IQAC Meeting

Date : 24.06.2019

Venue : MiniA/C Hall

S.No	Name & Designation	Signature
1.	Dr.V.Radhakrishnan Principal	
2.	Mr. K.S. Shanmugam, HoD of Microbiology	
3.	Mr. M. Prasad Controller of Examinations	
4.	Mr. F. Manase Prabhu, Librarian	
5.	Mr. A. Varudharajan, Office Superintendent	
6.	Ms. S.Punitha, Office Assistant	
7.	Mr. K.M.Prabusankarlal, HoD of Electronics	
8.	Dr. S.Maheskumar, HoD of Commerce CA	
9.	Mr. T. Rajendrakumar HoD of Mathematics-UG	
10.	Mr.S.Jagadeesan, HoD of Mathematics-PG	
11.	Dr. M. Prasanna Rajeshkumar, HoD of Bio-Technology	
12.	Dr. G. Saravanan, HoD of Bio-Chemistry	
13.	Ms. P. Vanitha, Asst. Professor of MBA	
14.	Dr. S.Prema, Asst. Professor of Computer Science (PG)	
15.	Ms.J.Mary Dalfin Bruxella, Asst. Professor of Commerce -CA(PG)	
16.	Dr.L.Ramkumar, Asst. Professor of Microbiology	
17.	C.Mathumatha II M.Com	
18.	M.Ramya II M.Sc., Mathematics	
19.	M.Karthikeyan II M.Sc., Biotech	



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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE – 637 215**

CIRCULAR

Ref: KSRCAS/2019-2020/02

DATE: 18.07.2019


FROM: IQAC coordinator	TO: All committee members
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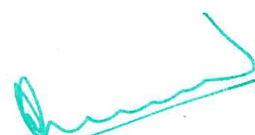
The meeting of Internal Quality Assurance Cell is scheduled on 24.07.2019 by 02.00 pm at Mini A/C hall. All the IQAC members are requested to attend the meeting.

Agenda:

1. Guidelines-Committee Plan


IQAC coordinator 18/07/19


18/7/19
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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE-637 215**

**Internal Quality Assurance Cell
Minutes of Meeting**


Date : 24. 07.2019

Venue : Mini A/C Hall

The Internal Quality Assurance Cell (IQAC) meeting was held on 24.07.2019, chaired by Dr.V.Radhakrishnan, Principal, KSRCAS and the following points were discussed;

- Academic Audit Committee is asked to plan two academic audits for the academic year during the end of semester
- Planning and Evaluation committee is asked to prepare the plan for the academic year
- Examination and Curriculum Development finalize the dates for Continuous Assessment and Comprehensive Examination
- Library committee is asked to conduct programme to students to improve reading habits
- WEC organize awareness programme and Competition
- Department to Conduct DRM every month
- All the Heads are requested to assign the file in charge for the proper maintenance


IQAC coordinator



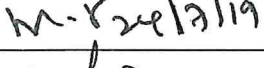
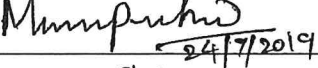
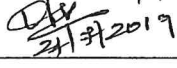
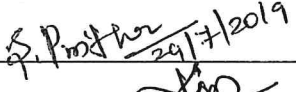
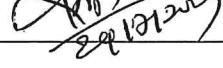

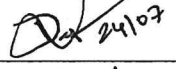


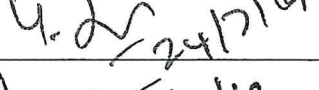
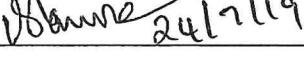
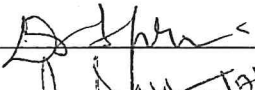

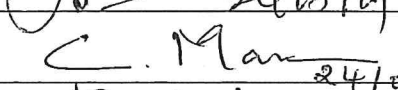
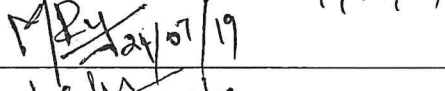



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TIRUCHENGODE - 637 215
IQAC Meeting

Date : 24.07.2019

Venue: MiniA/C Hall

S.No	Name & Designation	Signature
1.	Dr.V.Radhakrishnan Principal	 24/7/19
2.	Mr. K.S. Shanmugam, HoD of Microbiology	 24/7/19
3.	Mr. M. Prasad Controller of Examinations	 24/7/19
4.	Mr. F. Manase Prabhu, Librarian	 24/7/2019
5.	Mr. A. Varudharajan, Office Superintendent	 24/7/2019
6.	Ms. S.Punitha, Office Assistant	 24/7/2019
7.	Mr. K.M.Prabusankarlal, HoD of Electronics	 24/7/2019
8.	Dr. S.Maheskumar, HoD of Commerce CA	 24/7/19
9.	Mr. T. Rajendrakumar HoD of Mathematics-UG	 24/07
10.	Mr.S.Jagadeesan, HoD of Mathematics-PG	 24/07/19
11.	Dr. M. Prasanna Rajeshkumar, HoD of Bio-Technology	 24/07/19
12.	Dr. G. Saravanan, HoD of Bio-Chemistry	 24/7/19
13.	Ms. P. Vanitha, Asst. Professor of MBA	 24/7/19
14.	Dr. S.Prema, Asst. Professor of Computer Science (PG)	 24/7/19
15.	Ms.J.Mary Dalfin Bruxella, Asst. Professor of Commerce -CA(PG)	 24/7/19
16.	Dr.L.Ramkumar, Asst. Professor of Microbiology	 24/07/19
17.	C.Mathumatha II M.Com	 24/07/19
18.	M.Ramya II M.Sc., Mathematics	 24/07/19
19.	M.Karthikeyan II M.Sc., Biotech	 24/07/19


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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE – 637 215**

CIRCULAR

Ref: KSRCAS/2019-2020/03

DATE: 06.11.2019

FROM: IQAC coordinator

TO: All committee members


The meeting of Internal Quality Assurance Cell is scheduled on 13.11.2019 by 11.00 am at Mini A/C hall. All the IQAC members are requested to attend the meeting.

Agenda:

1. Review of the committee
2. BoS, Academic Council and Governing Body
3. Placement Cell


IQAC coordinator


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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE-637 215**

**Internal Quality Assurance Cell
Minutes of Meeting**


Date : 13. 11.2019

Venue : Mini A/C Hall

The Internal Quality Assurance Cell (IQAC) meeting was held on 13.11.2019, chaired by Dr.V.Radhakrishnan, Principal, KSRCAS and the following points were discussed;

- All committees have to fix a date to have a meeting to review the work done and plan the work for the semester
- Placement cell is asked to play more attention on technical, communication skills and aptitude components
- Board of studies, Academic Council and governing body meeting would be conducted in the month of March to May 2020


IQAC coordinator


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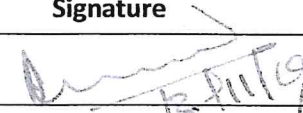
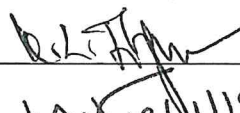


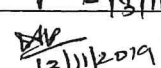
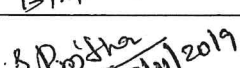
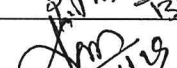
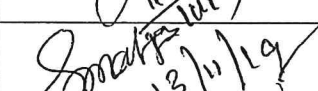

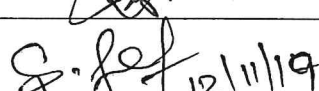
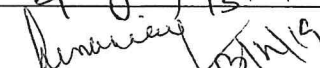
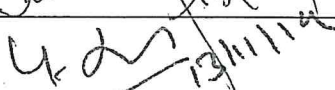
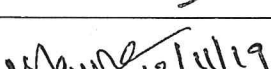
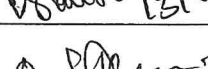

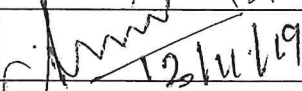
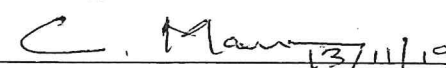



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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE - 637 215**

IQAC Meeting

Date : 13.11.2019

Venue: MiniA/C Hall

S.No	Name & Designation	Signature
1.	Dr.V.Radhakrishnan Principal	
2.	Mr. K.S. Shanmugam, HoD of Microbiology	
3.	Mr. M. Prasad Controller of Examinations	
4.	Mr. F. Manase Prabhu, Librarian	
5.	Mr. A. Varudharajan, Office Superintendent	
6.	Ms. S.Punitha, Office Assistant	
7.	Mr. K.M.Prabusankarlal, HoD of Electronics	
8.	Dr. S.Maheskumar, HoD of Commerce CA	
9.	Mr. T. Rajendrakumar HoD of Mathematics-UG	
10.	Mr.S.Jagadeesan, HoD of Mathematics-PG	
11.	Dr. M. Prasanna Rajeshkumar, HoD of Bio-Technology	
12.	Dr. G. Saravanan, HoD of Bio-Chemistry	
13.	Ms. P. Vanitha, Asst. Professor of MBA	
14.	Dr. S.Prema, Asst. Professor of Computer Science (PG)	
15.	Ms.J.Mary Dalfin Bruxella, Asst. Professor of Commerce -CA(PG)	
16.	Dr. L.Ramkumar, Asst. Professor of Microbiology	
17.	C.Mathumatha II M.Com	
18.	M.Ramya II M.Sc., Mathematics	
19.	M.Karthikeyan II M.Sc., Biotech	

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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE – 637 215**

CIRCULAR

Ref: KSRCAS/2019-2020/04

DATE: 23.01.2020

FROM: IQAC coordinator

TO: All committee members

The meeting of Internal Quality Assurance Cell is scheduled on 28.01.2020 by 11.00am at Mini A/C hall. All the IQAC members are requested to attend the meeting.

Agenda:

1. Remedial measures
2. Student centric learning
3. Automated data collection
4. Apply for Financial Assistance to establish and maintain the IQAC cell


IQAC coordinator




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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE-637 215**

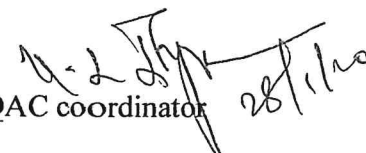
**Internal Quality Assurance Cell
Minutes of Meeting**

Date : 28.01.2020


Venue : Mini A/C Hall

The Internal Quality Assurance Cell (IQAC) meeting was held on 28.01.2020, chaired by Dr.V.Radhakrishnan, Principal, KSRCAS and the following points were discussed;

1. The following remedial measures were taken to improve pass percentage and it will be informed to the departments in HOD's meeting:
 - Giving possible 2 mark question and answer bank for the students.
 - Introducing peer team learning system.
 - Monitoring slow learners' performance through mentoring system.
 - Enhancing student centric learning by giving seminars for the students and by making the teaching process more interesting.
 - In the last 10 minutes of the class the students can be asked to give recap of the topics covered.
2. In order to automate data collection, common data entry system to be created for the entire college. It was discussed with software development wing for implementation.
3. Steps are to be taken to receive financial assistance from UGC for the establishment of Internal Quality Assurance Cell.
4. Some of the suggestions received from the student members were:
 - Need more classes for the development of communication skills for better placement opportunities.


IQAC coordinator 28/1/20


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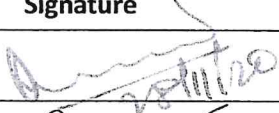


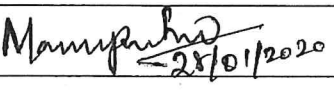
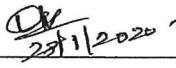
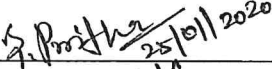

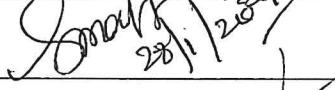
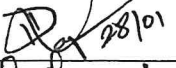

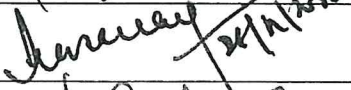

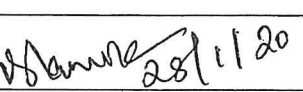
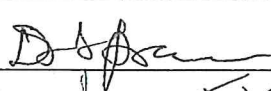
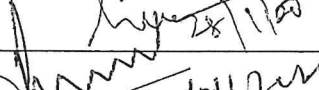
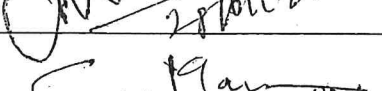
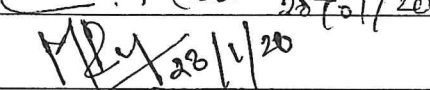

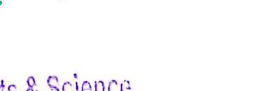

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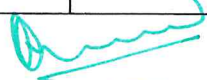
**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE - 637 215**

IQAC Meeting

Date : 28.01.2020

Venue: MiniA/C Hall

S.No	Name & Designation	Signature
1.	Dr.V.Radhakrishnan Principal	
2.	Mr. K.S. Shanmugam, HoD of Microbiology	
3.	Mr. M. Prasad Controller of Examinations	
4.	Mr. F. Manase Prabhu, Librarian	
5.	Mr. A. Varudharajan, Office Superintendent	
6.	Ms. S.Punitha, Office Assistant	
7.	Mr. K.M.Prabusankarlal, HoD of Electronics	
8.	Dr. S.Maheskumar, HoD of Commerce CA	
9.	Mr. T. Rajendrakumar HoD of Mathematics-UG	
10.	Mr.S.Jagadeesan, HoD of Mathematics-PG	
11.	Dr. M. Prasanna Rajeshkumar, HoD of Bio-Technology	
12.	Dr. G. Saravanan, HoD of Bio-Chemistry	
13.	Ms. P. Vanitha, Asst. Professor of MBA	
14.	Dr. S.Prema, Asst. Professor of Computer Science (PG)	
15.	Ms.J.Mary Dalfin Bruxella, Asst. Professor of Commerce -CA(PG)	
16.	Dr.L.Ramkumar, Asst. Professor of Microbiology	
17.	C.Mathumatha II M.Com	
18.	M.Ramya II M.Sc., Mathematics	
19.	M.Karthikeyan II M.Sc., Biotech	



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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
TIRUCHENGODE – 637 215**

CIRCULAR

Ref: KSRCAS/2019-2020/05

DATE: 14.02.2020


FROM: IQAC coordinator


TO: All committee members


The meeting of Internal Quality Assurance Cell is scheduled on 19.02.2020 by 02.30 pm at Mini A/C hall. All the IQAC members are requested to attend the meeting.

Agenda:

1. Academic Audit
2. Industry Institute Interaction
3. Consultancy Services
4. Semester design
5. Others


IQAC coordinator


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**K.S.RANGASAMY COLLEGE OF ARTS AND SCIENCE, (AUTONOMOUS),
TIRUCHENGODE – 637 215.**

**INTERNAL QUALITY ASSURANCE CELL MEETING
MINUTES OF THE MEETING**

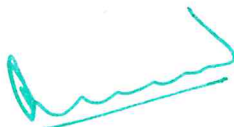
DATE: 19.02.2020

VENUE: MINI A/C HALL

The Internal Quality Assurance Cell (IQAC) meeting was held on 19.02.2020, chaired by Dr.V.Radhakrishnan, Principal, KSRCAS and the following points were discussed;

1. It is informed to the Academic Audit to conduct the after the model examinations.
2. Experts from Industries, Entrepreneurs and Distinguished Alumni can be invited to present Guest Lectures in order to enhance Industry – Institution interaction and to provide the real scenario of the business world.
3. The research departments can concentrate on consultancy services. It can also be in the form of contribution for the welfare of the community/society.
4. It has been planned to conduct Faculty Development Programme on Effective Teaching Methodologies with activity based training.
5. Planning and Evaluation cell has been instructed to concentrate on preparing semester design in an effective way.
6. Curriculum development cell is asked to formulate the curriculum in par with the recent trends and the need of the industry.


IQAC coordinator 19/2/20




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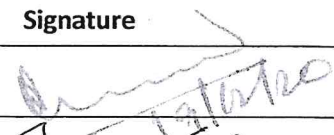

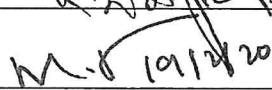

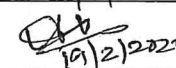
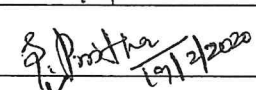
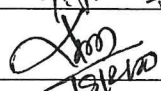

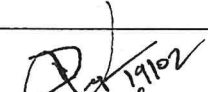
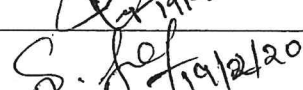
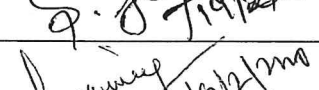

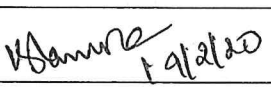
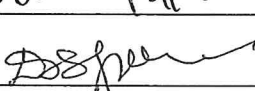
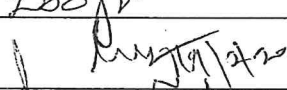
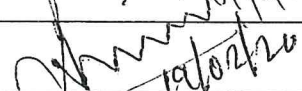
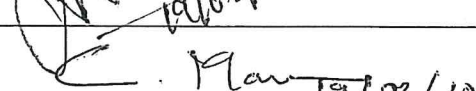
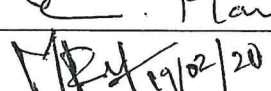
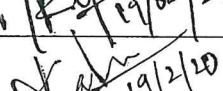
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TIRUCHENGODE - 637 215**

IQAC Meeting

Date : 19.02.2020

Venue: MiniA/C Hall

S.No	Name & Designation	Signature
1.	Dr.V.Radhakrishnan Principal	
2.	Mr. K.S. Shanmugam, HoD of Microbiology	
3.	Mr. M. Prasad Controller of Examinations	
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